

# Brokenhead River Game & Fish Association

## Constitution

This Constitution shall supersede all previous documents and shall become effective February 27<sup>th</sup>, 2021.

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The term “Wildlife” includes all Game, Birds, and Fish, as well as Vegetation, Water and Air.

The term “The Firearms Range” and “Firearms Range” both refer to Civic property 69065 Road 47E in the RM of Brokenhead, in the Province of Manitoba.

## 1. Name of the Association

The name of this Association shall be Brokenhead River Game & Fish Association Incorporated (BRGFA)

## 2. Mission Statement

-The BRGFA is an educational organization dedicated to the advancement and/or dissemination of knowledge of Wildlife Conservation, hunting, fishing and other outdoor activities.

-To educate, promote and foster the safe practices of Firearms Safety that are subject to all policies and laws in Canada and the Province of Manitoba.

To run safely and efficiently “The Firearms Range” located at 69065 Road 47E in the RM of Brokenhead, in the Province of Manitoba

## 3. Legal Status

BRGFA is a not-for-profit organization and any revenues or other assets of the organization shall be used in promoting the Associations aims and objectives.

This Association shall be non-political and non-sectarian in all of its relationships.

## 4. Membership

All persons interested in applying for a membership are subject to approval of the Executive Officers. Applicants must be willing to abide by the Constitution and Bylaws and must maintain an interest in the activities of BRGFA.

### Classification of membership:

**A)General Membership (family/single/ honorary)**

**B)Range Use Membership**

A General Membership must be purchased to become a member of the Association.

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A Range Use membership is in **addition** to the General Membership in order to have access to the Range Facility.

All members must follow & abide by the **Membership Bylaw**

### A) General Membership

A General Membership is for adult individuals 18 years of age or older on the day of purchase.

#### *Family*

A Family Membership is for families whose head of household is 18 years of age or older on the day of purchase and includes their Dependents.

#### *Single*

A Single membership is for a single individual that is 18 years of age or older on the day of purchase.

#### *Honorary Membership*

At the discretion of the Executive's direction, will issue honorary memberships. The decision to issue an honorary membership can be discussed at any meeting. This membership provides the right to participate in Association functions with the exception of the Range Facility, however, it does not allow voting rights nor allow the holder to seek an elected position on the Executive.

### B) Range Use Membership

This membership is open to all persons that are not prohibited from owning firearms under Federal and Provincial laws.

The spouse or dependent under 18 years of age of a General Family Membership in good standing, actually residing in the same household as the member, are entitled to make use of the Range Facilities when in the company of the General Member.

## 5. Governance

### Section 1 – Officers

There shall be the following officers elected annually:

**President**

**Vice-President**

**Treasurer**

**Secretary**

**Membership Chair**

**Rifle Range Safety Officer**

**Pistol Range Safety Officer**

## **Sporting Clays/Shotgun Safety Officer**

### **Section 2 – Qualifications of Officers**

Any candidate for office must be a member in good standing, must be eighteen (18) years of age or older, and must have been a member of the Association for a minimum of 2 years.

### **Section 3 – Election of Officers**

With the exception of the Past President, the Executive Committee is elected by members “in good standing” for a term of one (1) year in duration.

Elections are to be held at the Annual General Meeting (AGM).

Members of the Executive take office as soon as they are elected.

The Executive Board shall consist of the duly elected officers.

The normal term of office is (1) year, but officers may be re-elected.

In the event of a vacancy of any elected office (as defined in the Constitution) for any reason, the Board of Directors shall appoint a successor to serve the unexpired term within thirty (30) days of the vacancy. Voting Regulations In order for a member to vote on any issue he/she must be present at the time the vote is taken and meet all the qualifications of the Constitution.

In cases where a member holds multiple positions on the Board of Directors, the member will be allowed only one vote.

The Executive officers, by two thirds (2/3) majority vote, can expel any member of the Board for the following reasons: A. Conduct unbecoming a member of the Board. B. Malfeasance in office.

Elected officers may be expelled from office for failing to attend two (2) consecutive board meetings without extenuating circumstances.

### **Section 4 - Board of Directors**

The Board of Directors shall consist of the Executive Board, Chairpersons of all standing committees and other appointed committee chairpersons and the last active President.

Each member of the Board of Directors will keep an accurate accounting of duties and records of yearly activities. These records will be forwarded to the incoming Board of Directors successor in an orderly fashion at the meeting immediately following the Annual General Meeting (AGM). It shall be the responsibility of the outgoing President and the incoming President to oversee these transmissions.

## **6. Assets of the Association**

An accurate inventory of all physical assets (except association funds) and their location will be kept in duplicate. One copy to be retained by the Treasurer records and one copy to be retained with the Secretary records. This inventory will be reviewed at least once annually at the Annual General Meeting

(AGM) and verified. It shall be the duty of the current President to delegate the locations of these properties with the approval of the Board of Directors.

## 7. Meetings

The Association shall hold regular meetings during the months of September to May inclusive. Generally, such meetings will be held at the Range location Civic property 69065 Road 47E or at another location at the discretion of the Executive. Meetings are on the 1st Wednesday of the month. The Executive will notify the membership if there is to be a change of the time or place via email and posted on the BRFGA website preceding the meeting.

- **Quorums**

There shall constitute a quorum of at least two-thirds of the Executive at all Executive/Board of Director meetings.

There shall constitute a quorum of at least six (6) members in good standing at all general meetings.

- **Meetings will follow Order of Business Bylaw**

## 8. Finances and Reports

Review and presentation of the monthly bank statements and any investments.

Report of the profit/loss of any event we hold in which fees are charged, i.e. Banquet, Fishing derbies, etc

## 9. Signing Officials

The only Association members authorized to use their signature for the Association business are as follows (except as noted elsewhere in the Constitution):

1. President and/or Vice-President for all public correspondences.
2. Cheques drawn upon the funds of the Association shall require the signature of the Treasurer or one other executive member and a member at large or additional executive member with a signature on file with the account

## 10. Amendments

This constitution may be amended at any Regular Meeting, by an affirmative vote of "TWO-THIRDS" of all members in good standing present at such meetings.

Notice in writing of the amendments to be considered must be given to all members with the notice of the meeting, at least 30 days prior to the meeting, and the amendments to be tabled with the President at the previous meeting.

## 11. Dissolution

Should the Association be dissolved, all assets will be disposed of at fair current fair market value at such time and proceeds will be disbursed as follows 50% to a trust fund to maintain the Leonard Winnicki Memorial Scholarship fund and the remaining 50% to be donated to local Conservation and Management Programs by the sitting Board of Directors at such time of dissolution.

## 12. Indemnity

Subject to the limitations contained in the Act, the Association shall indemnify Executive Officers or persons who act or acted at the Association's request as Executive Officers of a body corporate of which the Association is or was a shareholder or liability on behalf of the Association or any such body against all costs, charges, and expenses, included an amount incurred by them in respect of any civil, criminal or administration action or proceeding to which they are made a party by reason of being or having been an Executive Officer of the Association or such body corporate if:

- A) They acted honestly and in good faith with a view to the best interests of the Association,
- B) In the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, they had reasonable grounds for believing that their conduct was lawful and
- C) Insurance policies are maintained, with coverage amounts as required, by way of contracts.