

Brokenhead River Game & Fish Association

Bylaws

These Bylaws shall supersede all previous documents and shall become effective October 6th, 2021.

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The term “Wildlife” includes all Game, Birds, and Fish, as well as Vegetation, Water and Air.

The term “The Firearms Range” and “Firearms Range” both refer to Civic property 69065 Road 47E in the RM of Brokenhead, in the Province of Manitoba.

1. Bylaw 1 - Bylaw Amendments

Proposed amendments to the By-laws will be submitted in writing to the Board of Directors, signed by three (3) active members. The board will investigate and make their recommendations at the next general meeting. Voting will proceed at said meeting with a simple majority of eligible members present and voting required for passage.

2. Bylaw 2 - Duties of Officers

Duty of Care of Executive Officers

Executive Officers of the Association, in exercising their powers and discharging their duties shall:

- a) Act honestly and in good faith with a view to the best interests of the Association;
- b) Exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances;
- c) Abide by all decisions of the Executive, Board of Directors and membership, whether you agree with them or not.

President

The president shall preside at all general meetings, Executive board meetings and Board of Directors meetings at which he is present, shall exercise general supervision over the affairs and activities of the Association and shall serve as a member ex-officio on all committees.

The President also serves in any other capacity as required elsewhere in the Constitution and Bylaws.

Vice President

In the absence of the President, the Vice-President shall assume the duties of the President.

Treasurer

The Treasurer shall receive all association funds and keep them in a bank or repository selected or approved by the Executive Board.

Ensures accurate records kept of all monetary transactions.

Shall require a bill or signed voucher for all disbursements and will issue receipts for all incoming funds.

Presents a monthly financial report at each Board of Directors and general meeting.

Ensures all records to be audited are completed by two active board members in good standing annually within sixty (60) days of the Annual General Meeting (AGM) and shall be kept for a minimum of 5 years and stored at the Range located on Civic Property 69065 Road 47E.

Secretary

The Secretary shall keep the original minutes in duplicate of all Executive, Board of Directors, and general meetings of the Association, which shall be an accurate and official record of all business transactions. One copy shall be retained by the President. The Secretary shall maintain a current membership list and all other records as directed by the Board of Directors.

Membership Chair

Membership – Duties to include, the processing of all memberships, the administration of the Club database and website, the issue of membership cards/keys/range use cards and entries into the club email program.

Clay Target/Shotgun Safety Officer, Rifle Range Safety Officer, Handgun Range Safety Officer

Liaise with CFO or designate for all range activities.

Oversee the safe operation of respective ranges.

Inform the Executive of any maintenance requirements.

Responsible for establishing rules with respect to each range.

Advisory Council

The Advisory Council consists of all past members of the Executive that no longer hold an elected position within the Association.

The Advisory Council provides advice and recommendations to the Executive, as may be required from time to time.

Advisory Council provides non-binding input into Executive decisions.

Advisory Council members shall be members in good standing and be available to participate.

Additional Duties

In conjunction with the above mentioned duties, additional duties may be assigned from time to time as needed.

3. Bylaw 3 - Order of Business

Meetings

A general meeting of the membership called the Annual Meeting shall be held at such time and place as shall be decided upon by a majority vote of the Executive Committee. The Executive will notify the membership of the time and place no later than one (1) month prior to the proposed date.

Special meetings of the membership may be called by the Executive at any time or place for such purpose or purposes as may be stated in a written notice of such meeting sent to all members in good standing at least seven days prior to the holding of such special meeting. No business other than that stated in the notice of the meeting shall be considered at such special meeting, except with the unanimous consent of all the members present.

The regular meetings will be held during the months of September to May inclusive. Generally, such meetings will be held at the BRGFA range clubhouse (at the discretion of the Executive) on the first Wednesday of the month. The Executive will notify the membership if there is to be any change of the time or place via email and posted on the BRGFA website preceding the meeting.

Meeting minutes will reflect the format identified in section “**General Membership Meeting Format**” and all meeting documents will be archived by the Secretary and made available to all members.

Motions should be stated by the Chairperson of the Executive before being debated.

All classes of members and guests may attend a meeting, but only members in good standing can vote and/or have a voice at meetings.

All elections, motions, resolutions must be seconded.

Elections shall be decided by a simple majority of the voting members present.

Motions and resolutions should be stated by the Chairperson of the Executive Committee before being debated.

Motions will consist of items such as passing minutes, accepting Chair reports, committee reports, striking an item off the agenda, adjourning meetings.

Resolutions will be used to make a decision to do something or not do something. Anything pertaining to financial will be passed by Resolution or accepting proposals, agreements, etc., will be passed by Resolution. Resolutions are to be used to track the “business” of the club.

Actionable Items will require a person responsible/presenter.

All resolutions that are passed will be prepared by the Secretary. The Secretary will sign and will obtain a signature from the President (or his/her designate).

All resolutions will be filed into a Resolutions Book that will be held by the Secretary and will be available, upon request, to all members.

All resolutions will be included in the minutes following the meeting. Any further action relative to the resolution will be added to actionable items for the next meeting until such time as the actions are complete.

2 weeks post meeting

Minutes are circulated to Executive and Committee Chairs.

1st call for Agenda items to Executive and Committee Chairs.

1st call for all Executive and Board of Director/Committee Chair Reports to be submitted.

3 weeks post meeting

2nd call for Agenda items and any supplementals (brochures, maps, info sheets, posters, etc.) submitted to Secretary for inclusion on upcoming Agenda.

2nd call for all Executive and Board of Director/Committee Chair Reports to be submitted. All Executive/Board of Directors/Committee Chairs must submit report to the President and Secretary. If there has been no submission of report, then a NO REPORT will be filed.

The secretary will print copies if requested to do so. If no request is received it will be the responsibility of the presenter to provide copies of any supplementals to be presented to the membership. One copy must be submitted to the secretary for filing purposes.

3 Days Prior to Meeting

Secretary will send minutes in draft format and agenda to Publicity Chair to send out to membership and post to the BRGFA website.

All Executive and Board of Directors to send regrets to the President and Secretary.

Meeting Format:

Attendees/Regrets:

A sheet will be passed around for all to sign in and membership number to be provided and recorded

Regrets will only be noted for Chairpersons and Committee Chairs.

1. **Call to Order**
2. **Additions to the Agenda**

All members are allowed to add agenda items when called for by the chair of the meeting

3. **Approval of Previous Meeting Minutes**
4. **Executive/Chairperson/Committee Reports**

Should be a summary of the monthly activity of the Chair or Committee and must be submitted to the President and Secretary. If the Chair is unable to attend the President or his designate will read the report to the membership.

New resolutions or actionable items can be brought forward in a Chair or Committee report.

All resolutions and actionable items once proposed will be placed on the next agenda under Section 7 Actions arising from previous meetings.

Actionable items will remain on the agenda until a motion is passed to strike from the agenda or the action is complete.

5. Correspondence

includes all correspondence incoming or outgoing from BRGFA. All forms of correspondence falls under this category.

6. New Business

Only items that do not fall under a Chair/Committee report. Items of New Business not previously brought forward. New Business of members that are not on the current agenda and is relative to only BRGFA.

7. Other Business/Old Business/Business Arising/Action Items from Previous meeting

These items will not be removed from the agenda until a motion has been passed to strike from the agenda or the item is complete. If there has been no activity, "ongoing" will be indicated until such time as it is stricken or complete.

8. Events

All events will have a deadline, typically the date of the event. If any actionable items are required, the event will be placed under actionable items

9. Bear Pit

Items that can be discussed that **do not** fall within any category on the agenda, announcement of events or discussion relative to Non BRGFA items.

10. Adjournment & Next Meeting

4. Bylaw 4 -Membership

A) General Membership

A General Membership is for adult individuals 18 years of age or older on the day of purchase. This membership includes:

- a) The right to vote on matters of the Association during General Meetings.
- b) To become a Member of the Board, if so elected by a majority at the Annual General Meeting or if appointed by the Board.
- c) To receive communications from the Association.
- d) Participate in Association events.
- e) To inspect the Association's books and records.

Family

A Family Membership is for families whose head of household is 18 years of age or older on the day of purchase and includes their Dependents.

Single

A Single membership is for a single individual that is 18 years of age or older on the day of purchase.

Honorary Membership

At the discretion of the Executive's direction, will issue honorary memberships. The decision to issue an honorary membership can be discussed at any meeting. This membership provides the right to participate in Association functions with the exception of the Range Facility, however, it does not allow voting rights nor allow the holder to seek an elected position on the Executive.

B) Range Use Membership

All persons residing in the Brokenhead RM or adjacent RM of the Association may apply for a Range Use Membership. Any persons outside this area may apply with sponsorship from a member in good standing of two years or more.

The spouse or dependent under 18 year of age of a General Family Membership in good standing, actually residing in the same household as the member, are entitled to make use of the Range Facilities when in the company of the General Member.

A Member shall have the right: a) Of access to the property located at Civic property 69065 Road 47E in the RM of Brokenhead, in the Province of Manitoba.

Every member, in good standing, has the right to use the range during operating hours as defined in the Range Operating License\orientation.

All new members MUST attend a range orientation before issuance of range card and gate key

Range keys are for MEMBERS ONLY, they are NOT to be copied or loaned out at any time.

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General Conduct A member's personal conduct will at all times reflect credit to the Club and the community. Members shall at all times observe the posted safety rules of the Club and Firearms Range to include policies as published on the web site and from the Range Orientation and Federal firearm regulations Any range incidents or accidents must be reported to the Executive immediately. Safety infractions will be dealt with by the Executive Officers on a case-by-case basis in accordance with the Discipline Policies.

The Executive has the power to refuse a membership, based on evidence of an individual's past actions that would lead the club into disrepute, for a period up to and including 2 calendar years.

Membership re-instatement shall be voted at either an Annual General Meeting or a Special Meeting after a completion of a 2 calendar year membership refusal.

Every member, in good standing, has the right to a safe shooting environment for themselves and their families

Every member, in good standing, has the right to attend and vote at the Annual General Meeting and Special Meetings of the club.

Every member, in good standing, has the responsibility to act in a safe manner in accordance with all firearms safety protocols.

Every member, in good standing, has the responsibility to follow the rules, regulations, and policies of the club. Membership Revocation

Those members who face expulsion will have their case investigated by the Executive or a committee appointed by the Executive

Any membership may be cancelled because of the actions of an individual that are clearly in contravention to the established rules and detrimental to the Club. This can be done based on evidence of the individuals' actions and after a majority of the Executive Committee and the Sub Committee directors

The individual, whose membership has been revoked, has the right to submit a written appeal to the Club President within 60 days regarding their membership being cancelled from receipt of notification that their membership has been cancelled.

The Executive Committee has the power to revoke a membership for a period up to and including 2 calendar years.

Upon completion of the 2 year revocation any extensions will be voted on at an Annual General Meeting.

Members of the Executive Committee and Range Safety Officers may immediately suspend any member for committing an unsafe act.

Such suspension will remain in force pending review of the circumstances by the Executive Committee. There will be no refund of paid dues until the review has been completed and/or it is deemed by the Executive that the suspension will be enforced.

Regular Members wishing to resign need only notify a member of the Executive Committee verbally at any time.

Membership and Range Use cards and keys to the Club & Range property remain the property of the Association and shall be surrendered on resignation, suspension or revocation of membership.

ALL USERS must adhere to the FACILITY RULES of the Association and to Provincial & Federal Laws. All individuals on the range must be able to present their Range Use card if asked.

Membership Application & General Information

Membership Application - All prospective members must submit an application form to the Membership Chair accompanied by membership dues. Said application to be approved or rejected by the Board of Directors. If rejected, the membership chairperson shall provide an explanation and a full refund will be made.

Membership Term - The membership term for Members of the Association shall be January 1st to December 31st in a given year.

Membership Dues Dues are on the 1st day of January of each calendar year. Membership dues shall be reviewed on an annual basis.

Setting Membership Dues The membership fees for each year shall be established by a majority vote of the members present at any General Meeting of the Association. Notice of intention to propose changes to membership fees are to be given to members a minimum of twenty-one (21) days prior to the meeting.

Rights, Privileges and Obligations of Members A Member shall have the right:

- a) Of access to the property and facilities as provided by the membership classification.
- b) To one vote on matters of the Association during General Meetings.
- c) To become a Member of the Board if so elected by a majority at the Annual General Meeting or if appointed by the Board.
- d) To receive communications from the Association.
- e) To inspect the Association's books and records

Obligations All Members shall be obligated:

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- a) To comply with Association rules and policies as established by the Board published documents, and/or posted on the Association's recreational and firearm facilities.
- b) To accept the terms & conditions, including the liability waiver, that are referenced during the membership application/renewal process.
- c) To accept system emails (safety and membership related) and to indicate if they wish to also receive optional News & Event Alerts emails.
- d) To complete a Facility and Safety Orientation before receiving a new membership; existing Members may be required to complete or repeat a Facility and Safety Orientation at regular intervals as deemed appropriate by the Board.

Member in Good Standing A Member is in good standing when:

- a) the Member has paid membership fees or other required fees to the Association, or is a current Life Member; and
- b) the Member is not suspended.
- c) If a member's renewal is not received on or before their current membership expires, then that member will ***not*** be considered "in good standing" until it is received.

Voting Members: The only Members who can vote at a General Meeting of the Association are Members in good standing who are at least eighteen (18) years of age and who hold a current year's membership.

Entitlement and Type of Vote: Votes of Members in good standing shall be given in person. Each Member shall have only one (1) vote. Prior to any issue being voted on at any meeting of the Association, a majority of the Members present may determine whether the vote on any issue shall be given by a show of hands or by secret ballot. When a vote is by secret ballot, the Chairperson will appoint tellers who will distribute, collect and count the ballots. The Secretary shall oversee the count and declare the results of the vote, not the actual number for or against the vote. The Secretary shall destroy the ballots after a motion has been passed to do so.

Majority Vote At all meetings of the Association, every question, other than a Special Resolution, shall be determined by a majority vote of the Members present and in good standing. Tie Vote When there is a tie vote without the Chairperson's vote, the Chairperson may vote in the affirmative, and such a vote adopts the motion; but if the Chairperson abstains from voting, the motion is lost. When there is one more in the affirmative than in the negative without the Chairperson's vote, the motion is adopted if the Chairperson abstains; but if the Chairperson votes in the negative, the result is thereby tied, and the motion is lost.

General Conduct

- A member's personal conduct will at all times reflect credit to the Association and the community. Members shall at all times observe the posted safety rules of the Association and Firearms Range to include policies as published on the web site and from the Range Orientation and Federal firearm regulations Any range incidents or accidents must be reported to the

Executive immediately. Safety infractions will be dealt with by the Executive Officers on a case-by-case basis in accordance with the Membership Revocation.

- The Executive has the power to refuse a membership, based on evidence of an individual's past actions that would lead the club into disrepute.
- Every member, in good standing, has the right to a safe shooting environment for themselves and their families
- Every member, in good standing, has the right to attend and vote at the Annual General Meeting and Special Meetings of the club.
- Every member, in good standing, has the responsibility to act in a safe manner in accordance with all firearms safety protocols.
- Every member, in good standing, has the responsibility to follow the rules, regulations, and policies of the club.

Membership Revocation

- Those members who face expulsion will have their case investigated by the Executive or a committee appointed by the Executive.
- Any membership may be cancelled because of the actions of an individual that are clearly in contravention to the established rules and detrimental to the Association. This can be done based on evidence of the individuals' actions and after a majority vote of the Executive.
- The individual, whose membership has been revoked, has the right to submit a written appeal to the Associations President within 30 days regarding their membership being cancelled from receipt of notification that their membership has been cancelled.
- The Executive Committee has the power to revoke a membership indefinitely. Members of the Executive and Range Safety Officers may immediately suspend any member for committing an unsafe act.
- Such suspension will remain in force pending review of the circumstances by the Executive Committee. There will be no refund of paid dues until the review has been completed and/or it is deemed by the Executive that the suspension will be enforced.
- Membership and Range Use cards and keys to the Club & Range property remain the property of the Association and shall be surrendered on suspension or revocation of membership.

5. Bylaw 5 - Committees

The standing committees are:

- *Banquet*
- *Big Bucks Draw*
- *Publicity and Public Relations*
- *Holdings*
- *Awards and Trophies*
- *Conservation*
- *Game and Predator*
- *Fishing*
- *Waterfowl and Upland Gamebird*
- *Training and Education*

Any member in good standing can put forward their name to chair any of the Standing Committees. Chairpersons of committees is not by election of members. The President, with the approval of the Executive Board shall appoint the chairpersons from the general membership, upon interest. The chairpersons may establish their committees from the general membership.

The president shall establish or dissolve such special committees, with the advice and consent of the Board of Directors, as from time to time may be required, to sustain the functions of the society.

The nominating committee shall be composed of two (2) elected officers, one (1) appointed member of the Board of Directors, and two (2) members from the general membership, all of whom shall be appointed by the President. The chairperson shall be selected by the committee from its membership. The committee shall meet at the chairperson's convenience prior to the May Board of Directors meeting. Their report shall be presented as prescribed in the Constitution.

Each standing committee will be allowed one (1) vote at Board of Directors meetings, except as noted elsewhere. Nominating and ad hoc committees have no vote.

6. Bylaw 6 - Shotguns/Clay Target/Sporting Clays

Shotguns/Clay Target/Sporting Clays Range Safety Rules

Use is open to all persons that are not prohibited from handling firearms under Federal and Provincial laws.

Safety is the number one consideration for ALL events and activities and is the responsibility of all.

The Designated Manual Station (Members Only) is the only permitted equipment that can be used on the property.

There is absolutely NO outside equipment permitted on the Sporting Clays Range property without approval from the Sporting Clays/Shotgun Safety Officer.

Guests are only allowed on the Sporting Clays range when the Sporting Clays/Shotgun Safety Officer and/or his designate is present.

All persons that are interested in a brief tour of the Sporting Clays range will contact the Sporting Clays/Shotgun Safety Officer for permission and the Officer MUST be in attendance

Any individual in a restricted area without the Safety officer in attendance may have their membership to the Range Facility revoked

All person's wandering around the sporting clay range without the supervision of the Safety officer or are not attending an event under the direction of the Safety Officer may have their membership to the Range Facility revoked

It is the shooter's responsibility to report any unsafe shooting condition immediately to the Sporting Clays/shotgun Safety Officer.

Eye and Ear Protection is MANDATORY by all shooters, spectators, trap personnel and guests on the Sporting Clays Range and the Designated Clay Station

Alcohol and Drug Policy: It is the policy of BRGFA Sporting Clays that no substance that could impair a shooter's judgment or physical ability shall be administered or consumed by any participant before or during a shoot. This includes alcohol, cannabis, recreational drugs and prescribed medicine. Any participant who consumes or administers a judgment or physical ability impairing substance prior to or during a shoot will be disqualified from further participation in the shoot/event and if a Range member, may be restricted from further use of the Range and have their membership suspended.

Failure to comply with the Safety Rules and Specific Rules of the Range may result in suspension or termination or Range use privileges.

Ammunition

All shot shell ammunition including reloads may normally be used. The Sporting Clays/Shotgun Safety Officer may, however, require the ammunition to be commercially manufactured at any given shoot. BRGFA Sporting Clays assumes no responsibility in connection with the use of ammunition.

Maximum loads for gauge specific events:

Gauge Ounce Lead (max.):

12ga 1 1/8

20ga 7/8

28ga 3/4

.410ga 1/2

However, any load up to 1 1/8 oz., may be used in any gauge during 12 gauge events

Shot size shall not exceed UD #7 1/2 (diameter 0.095")

General

Shotguns are only permitted on the sporting clay range and designated member use station.

Shot shall be normal production spherical shot. Plated shot is permitted.

Shotguns of 12 gauge or smaller, in safe working order, and capable of firing two shots are to be used in attempting targets.

ONLY 2 shells are to be loaded at any time

Shotguns fitted for multiple barrels (of various chokes and/or lengths) are permitted. The shooter is allowed to change barrels ONLY before shooting the next station

Shotguns with interchangeable and adjustable chokes are permitted at the shooter's discretion. Chokes shall ONLY be changed or adjusted before shooting the next station.

Competitors may enter a shoot with various guns and attempt targets at various stations with different guns, or the gun of another participant.

Guns with release type triggers are allowed by must be clearly marked and the Sporting Clays/Shotgun Safety Officer and squad participants notified of their presence.

Gun Malfunction

In the case of a gun malfunction, the shooter MUST remain in place, the gun pointed safely down range and must not open the gun or tamper with trigger, safety or barrel selector, until the cause has been determined to the squad's satisfaction and a ruling has been made.

Designated Clay Target Station (Members Only)

A manual trap and shooting stand have been set up for all members to use.

The additional safety rules specific to this station are:

1. DO NOT Move/Alter/CHANGE the equipment and/or shooting cage at any time. The manual MUST be behind the firing line. If you find the station to be altered, please DO NOT use and contact the Sporting Clays/Shotgun Safety Officer immediately to report
2. ONLY 2 shells to be loaded at one time
3. Only clay targets may be thrown
4. Never leave the manual in a “cocked” ready to launch position
5. Ear and Eye protection is MANDATORY for anyone at the station
6. Clean up ALL spent shells, garbage before leaving the station
7. All clay targets thrown cannot be retrieved at any time. There will no “pick ups” allowed.

7. Bylaw 7 - Rifle

Rifle Range Safety Rules

Use is open to all persons that are not prohibited from using firearms under Federal and Provincial laws.

Safety is the number one consideration for ALL range events and activities.

Safety is everyone's responsibility.

It is the shooter's responsibility to report any unsafe shooting condition immediately to the Range Safety Officer.

Eye and Ear Protection is MANDATORY by all shooters, spectators, within the firing line and staging areas.

Alcohol and Drug Policy: It is the policy of BRGFA that no substance that could impair a shooter's judgment or physical ability shall be administered or consumed by any participant before or during range use. This includes alcohol, cannabis, recreational drugs and prescribed medicine. Any participant who consumes or administers a judgment or physical ability impairing substance prior to or during range use, may be restricted from further use of the Range and have their membership suspended.

Failure to comply with the Safety Rules and Specific Rules of the Range may result in suspension, termination, or Range use privileges.

Ammunition

Only firearms within the .338 Lapua table and below may be utilized on the Range.

The 50 BMG cartridge is prohibited from being fired on this range.

Tracer and reactive ammunition is prohibited

General

When entering the BRGFA Range, do not close the gate, leave it open.

If you are the first one to the range, flip the large sign to show "Range In Use"

At the second sign, flip down the rifle range sign to show "In Use"

If any of these signs are locked, the range is closed and must not be used.

Be sure to sign into the Range User Log Book located at the North West corner of the Clubhouse when you arrive at the range and sign out just before you leave the range.

If you are the last member to leave the range be sure to flip all signs to "closed" and cover the "In Use" portion.

Be sure to close and lock the gate upon exiting if you are the last member leaving.

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Place the GREEN flag in holder to show the range is “Safe”.

When the Green flag is up, this means;

- There are no loaded firearms on the firing line
- There are no firearms with a muzzle pointed down range (firearms are in provided racks, muzzles pointed skyward)
- No members are handling firearms
- It is safe to leave the firing line and proceed down range to post /retrieve or check a target.

When the RED flag is up, it means;

- Firearms are being handled, or are loaded
- Firearms are being used – muzzles are pointed down range
- Everyone on the firing line should be wearing eye and ear protection
- It is not safe to proceed down range, past the firing line

Any member can call a cease fire if an unsafe condition is observed.

Unsafe conditions would include but not limited to:

- Unsafe or careless use of or control of a firearm.
- Discharging a firearm at any location other than a designated target area/backstop

If CEASE FIRE is called

- Immediately stop firing
- Unload your firearm
- Place your firearm in the racks provided
- Ensure the reason for the CEASE FIRE has been resolved before resuming shooting activity

The red flag may not be exchanged for green until all members have ceased firing and firearms are clear/racked.

It is expected that when more than one user or more than one group of users are present on the firing line that they communicate for the purpose of safety. Therefore, a designated Safety Officer should be agreed upon to ensure the range is used according to these rules and the green and red flags are in place as required.

There will be no “Wild Firing”/ “Mag Dumps”/ “Spray and Pray” use of firearms on the range.

It is expected that every shot fired is aimed and every member is in control of their firearm and knows where their bullets are going.

HANDGUN USE ON THE RIFLE RANGE

Until the Handgun Range is certified, all handgun use must be on the rifle range under the following conditions;

- All handguns must be transported to the range with a trigger lock and in a locked case.
- Handguns may only be used within 50 yards of the 250 yard berm.
- Handguns must remain trigger locked and in locked case until member is in position at the 250 yard berm target. Handguns must be trigger locked and case locked when returning to the rifle firing line or the members vehicle.
- No vehicles are allowed on the range. Members must walk to the handgun firing position.

HOLSTER USE

- Holsters may be worn.
- No member shall have a handgun in a holster anywhere on BRGFA property except at the designated handgun firing position/firing area.
- Handguns must be unloaded, magazine removed, hammer down, while in a holster
- Cross draw and shoulder holsters are not allowed. Only a hip holster on the drawing/firing dominant hand may be used. Ex: draw and fire with the right hand-right hip holster.

Gun Malfunction

In the case of a gun malfunction, keep the muzzle pointed safely downrange.

Hang fire; with muzzle pointed down range, wait 2 (two) minutes before opening the action and removing the cartridge.

Primer popper/stuck case; cease fire immediately upon detecting a projectile may not have exited the barrel. Remove any live ammunition from the firearm. It is recommended that a gunsmith be consulted to clear an obstructed barrel and inspect the firearm prior to next use.

DO NOT DISCARD AMMUNITION THAT FAILED TO FIRE ON THE RANGE OR IN THE RANGE GARBAGE CANS! Member is to secure and remove it from the range.

As with empty brass it is the members responsibility to pick up their brass and place in trash receptacles or remove from the range.

Target Backstops and Shooting Stations

Rifle firing lanes are clearly marked.

Bench 1 must only fire at target 1. Bench 2 at target 2 and so on.

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Firing at any other target backstop other than that benches designated target backstop is called cross range firing and is strictly prohibited.

Only post targets in centralized area of the target backstops. Do not place targets or aim at edges of back stops or at supporting 4x4 posts at sides of backstops.

Clay pigeon targets may not be used on the rifle range.

Targets must not be placed on the ground or on top of the target backstops.

No reactionary targets are allowed.

- No Tannerite or other “reactive” targets
- No cans, balls, bottles or rocks
- No ground targets
- No steel plates

Remove and dispose of targets when finished using the range. Garbage cans are provided.

Shotgun patterning is allowed on the rifle range

- **Patterning target must be placed on a 100 yard target backstop**
- **The shooter may advance to within patterning range only under conditions safe to do so, i.e:**
 - **When no other members are present on the rifle range or;**
 - **Under the control of a designated Safety Officer**

8. Bylaw 8 - Handgun Handgun Range Safety Rules

Use is open to all persons that are not prohibited from using firearms under Federal and Provincial laws.

Safety is the number one consideration for ALL range events and activities.

Safety is everyone's responsibility.

It is the shooter's responsibility to report any unsafe shooting condition immediately to the Range Safety Officer.

Eye and Ear Protection is MANDATORY by all shooters, spectators, within the firing line and staging areas.

Alcohol and Drug Policy: It is the policy of BRGFA that no substance that could impair a shooter's judgment or physical ability shall be administered or consumed by any participant before or during range use. This includes alcohol, cannabis, recreational drugs and prescribed medicine. Any participant who consumes or administers a judgment or physical ability impairing substance prior to or during range use, may be restricted from further use of the Range and have their membership suspended.

Failure to comply with the Safety Rules and Specific Rules of the Range may result in suspension or termination, of Range use privileges.

Ammunition

Tracer and reactionary ammunition is prohibited

General

When entering the BRGFA Range, do not close the gate, leave it open.

If you are the first one to the range, flip the large sign to show "Range In Use"

At the second sign, flip down the handgun range sign to show "In Use"

If any of these signs are locked, the range is closed and must not be used.

Be sure to sign into the Range User Log Book located at the North West corner of the Clubhouse when you arrive at the range and sign out just before you leave the range.

If you are the last member to leave the range be sure to flip all signs to "closed" and cover the "In Use" portions. Be sure to close and lock the gate upon exiting.

Place the GREEN flag in holder to show the range is "Safe".

When the Green flag is up, this means;

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- There are no loaded firearms on the firing line
- Firearms with muzzle pointed down range, in SAFE condition: cylinders open/slide locked in open position-magazine removed.
- No members are handling firearms
- It is safe to leave the firing line and proceed down range to post /retrieve or check a target.

When all members have vacated the downrange area, the green flag may be replaced with the red flag.

When the RED flag is up, it means;

- Firearms are being handled, or are loaded
- Firearms are being used – muzzles are pointed down range
- Everyone on the firing line should be wearing eye and ear protection
- It is not safe to proceed down range, past the firing line

Any member can call a cease fire if an unsafe condition is observed.

Unsafe conditions would include but not limited to:

- A hang fire
- Primer popper – no powder charge but a primer discharge resulting in a bullet lodged in a barrel
- Unsafe or careless use of or control of a firearm.
- Discharging a firearm at any location other than a designated target area/backstop

If CEASE FIRE is called, OR ALL SHOOTERS HAVE COMPLETED THEIR VOLLEY OF FIRE,

- Stop firing
- Unload your firearm
- Place your firearm on the shooting position table, muzzle down range, action open,
- Call out “Clear”
- Step back from the firing position so other shooters present can visually confirm firing line is clear.

The red flag may not be exchanged for green until all members have ceased firing and firearms are clear.

NO ONE IS ALLOWED TO PROCEED DOWN RANGE UNTIL THE FIRING LINE IS CLEAR AND THE GREEN FLAG HAS REPLACED THE RED FLAG.

It is expected that when more than one user or more than one group of users is present on the firing line that they communicate for the purpose of safety. Therefore, a designated Safety Officer should be agreed upon to ensure the range is used according to these rules and the green and red flags are in place as required.

There will be no “Wild Firing”/ “Mag Dumps”/ “Spray and Pray” use of firearms on the range.

“Double Tap” firing is allowed but must be controlled aimed intentional discharge of the firearm.

It is expected that every shot fired is aimed and every member is in control of their firearm and knows where their bullets are going.

- All handguns must be transported to the range secured with a trigger lock and in a locked case.
- Handguns may only be used.
- Handgun cartridge chambered rifles are not allowed on the handgun range.
- Shotguns and rifles with handgun grips and or folding stocks are prohibited from use on the Handgun Range.
- “Mares Leg” rifles are prohibited on the Handgun Range
- Handguns must remain trigger locked and in locked case until the member is at their chosen or available firing line position. (under Red flag condition)
- No vehicles are allowed down range of the firing line.
- Members must park in the designated Range parking lot and walk to the Handgun Range area.
- Holstered handguns may be worn in the designated Handgun firing area only. This is the area of the designated shooter pad and downrange to the target areas. **HOLSTERED HANDGUNS ARE PROHIBITED AT ANY OTHER LOCATION ON THE BRGFA RANGE!**
- Handguns placed in holsters must be unloaded, magazine removed, hammer down.
- Cross draw and shoulder holsters prohibited from use. Only a hip holster on the drawing/firing dominant hand may be used. Ex: draw and fire with the right hand-right hip holster.
- Shotguns are not allowed to be fired on the handgun range.

Gun Malfunction

In the case of a gun malfunction, keep the muzzle pointed safely downrange.

- Hang fire; with muzzle pointed down range, wait 2 (two) minutes before opening the action and removing the cartridge.
- Primer popper; cease fire immediately upon detecting a projectile may not have exited the barrel. Remove any live ammunition from the firearm. It is recommended that a gunsmith be consulted to clear an obstructed barrel and inspect the firearm prior to next use.

DO NOT DISCARD AMMUNITION THAT FAILED TO FIRE ON THE RANGE OR IN BRGFA GARBAGE CANS!

It is the member’s responsibility to remove ammunition that has failed to fire from the BRGFA Range.

It is the member’s responsibility to pick up their empty brass.

Empty brass may be disposed of in provided garbage cans.

Target Backstops and Shooting Stations

All firing positions and targets are clearly marked. Position 1 shoots at target 1, Position 2 at target 2 etc.

No other targets may be placed on the firing range. Targets must be placed centrally located on provided target posting areas.

“Bouncing” or “walking”, steel or reactionary (ex: Tannerite) targets are prohibited.

Do not shoot at target base or target board posts.

Report any misuse of, or damage to a Range Master.